

TOWN OF LOCKEPORT POLICY

DEPARTMENT: All Departments and Council

Revised: February 15/2024

TITLE: Scent Free Workplace Policy

Policy # GG~025

PURPOSE:

To promote an understanding and awareness of the adverse health impacts on people with sensitivities when exposed to commonly used scents, such as cologne and perfume, and to provide a safe work environment by limiting exposure to these scents to the greatest practical extent possible.

POLICY STATEMENT:

The Town of Lockeport recognizes the importance of providing a safe work environment which includes keeping exposure to all scents at as low a level as is practical. Given the highly public nature of Municipal services, the Town should also consider the Health & Safety of its citizens in limiting their exposure to scents in Town owned buildings and offices. Therefore, the Town will work toward becoming a Scent Free Zone.

DEFINITIONS:

Scent: Refers to fragrances, aromas or perfumes that add smell to the air. Scents can be found in, but not limited to, perfumes, aftershaves, colognes, shampoos and conditioners, soaps, body lotions and deodorants.
Scents are also found in cleaning supplies, air fresheners, fabric softeners, laundry detergent and dryer sheets.

POLICY:

In recognizing the adverse health outcomes of scent sensitivities, the Town of Lockeport Council, Employees and Volunteers, during the course of their work, will refrain from wearing perfumes, colognes, and overly scented cosmetic and laundry products. The Town will make an effort to promote scent sensitivity awareness among staff.

Town Clerk/Treasurer's Annotation For Official Policy Book

Date of Passage of Current Policy: June 11, 2018

I certify that this Policy was adopted by Council as indicated above.

June Harding
Town Clerk/Treasurer

June 11, 2018
Date Nov. 19/24