

**TOWN OF LOCKEPORT
COUNCIL MEETING
FEBRUARY 22, 2021
MINUTES**

PRESENT: Mayor Cory Nickerson, Deputy Mayor Dawn DeMings-Taylor, Councillor Dayle Eshelby, Councillor Mary Meagher, Councillor Kent Balish, Town Clerk/Treasurer – Joyce Young, Community Co-Ordinator – Frances Scott, Community Works Project Co-Ordinator – Bil Atwood and Recording Secretary – June Harding

ABSENT WITH REGRETS: Working Streets Foreman – Kevin Snow

1. Call to order

The Meeting was called to order by Mayor Nickerson at 2:30 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda

02-22-21-01

It was duly moved and seconded that the agenda be approved as presented.
Motion Passed

4. Approval of minutes

- *Regular Council Minutes, February 8, 2021*

02-22-21-02

It was duly moved and seconded that the Minutes from February 8, 2021 be approved.

Motion Passed

5. Department Reports

- *Public Works Report*

There was no report available and Public Works staff are working on one of the plows.

- *Administration Report (Attached as Schedule "A")*

Joyce reviewed her report and the following motion was made:

- *Accident & Life Insurance Policy for Firefighters*

02-22-21-03

It was duly moved and seconded that as recommended by the Town Clerk/Treasurer, the Town of Lockeport continue with the Accident & Life Insurance Policy already in place for the Firefighters, in addition to the Workers Compensation.

Motion Passed

The Town Clerk/Treasurer also reported that the CAOs from the Town of Shelburne, the Municipality of the District of Shelburne and the Town of Lockeport have been having regular discussion sessions. The next session is scheduled for February 23, 2021 with the topic of ODRC (Overall Direct Responsible Charge) services being discussed.

- *Community Co-Ordinator Report (Attached as Schedule "B")*

The Community Co-Ordinator reviewed her report and asked Council to encourage residents to nominate volunteers to represent the Town of Lockeport at the Provincial Volunteer Awards. The deadline for nominations is March 5, 2021.

The Community Co-Ordinator reported that she had arranged two successful bicycle training programs that took place on February 19 and 20, 2021.

- *Recreation Committee Report (Attached as Schedule "C")*

Deputy Mayor DeMings-Taylor reminded Council that it will soon be time for an inspection to be done at the Play Park. According to the Play Park policy it can open as early as March 7, 2021 if the inspection has been done and any repairs have been completed before then. On nice days people have already been asking why the Play Park is not open.

- *Canada Day Report (Attached as Schedule "D")*

Mayor Nickerson reported that the Canada Day Committee is currently working on plans for the 2021 Festival. They are prepared to follow all restrictions that may be in place at the time.

- *Community Works Project Report (Attached as Schedule "E")*

The Community Works Project Co-Ordinator reported that he has been asked by Mayor Nickerson for a summary of the Community Works Project to include in his Spring newsletter which will soon be published.

The Community Works Project Co-Ordinator reported that he will have this project completed in a couple of weeks and thanked Council for the opportunity to participate. He intends to remain on the Planning Committee as this is an ongoing project.

- *Waste Diversion Report (Attached as Schedule "F")*

The Waste Diversion Co-Ordinator was not present at this meeting but all agreed that it is easy to see by his report that he is a very busy man.

He is currently working on creating one waste By-Law that applies to the three units (the Municipality of the District of Shelburne, the Town of Shelburne and the Town of Lockeport).

The Waste Diversion Report was discussed and Council commented on what a good job the Waste Diversion Co-Ordinator has been doing.

6. Finance

- *List of invoices already paid in the amount of \$20,333.69*

The list of invoices already paid was reviewed with no questions arising.

- *Draft Financial Condition Indicators*

The Town Clerk/Treasurer explained how well the Town of Lockeport is doing financially as indicated by the Financial Condition Indicators chart.

7. Other Business

- *Draft Hospitality Policy*

There was a general discussion regarding this policy. It was determined that the policy will affect the Recreation Department more than any other Department.

It was agreed that this item will be tabled until the March 8, 2021 Council Meeting which will give everyone time to read the policy again and suggest any amendments/changes they think should be made.

8. Information Only

There was nothing for information only today.

9. Date of next meeting

Monday, March 8, 2021 at 6:00 p.m.

10. “In Camera”

There was nothing to discuss “In Camera” today.

11. Adjournment

02-22-21-04

There being no further business to discuss, the Meeting was adjourned.

Time 3:30 p.m.

Motion Passed

**Cory Nickerson,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**